Annexure-V

PROCEDURE FOR PARTICIPATING IN E-AUCTION (FOR CITIZEN)

1. Before Participating in E-Auction, the Interested Bidder may register himself on RIICO website (www.riico.co.in) or https://sso.rajasthan.gov.in.
2. After Login in RIICO web portal, the bidder can view all the running e-Auctions schedules of RIICO.
3. To participate in the E-Auction, the Bidder need to pay participation fees and EMD (Earnest Money Deposit) against the plot and will follow the following steps:
   (i) Bidder would click on "**Click to Participate now**" button on the plot for which he wants to bid.
   (ii) The bidder would upload KYC documents and copy of project profile of the project to be setup.
   (iii) The Bidder would accept the terms and conditions of online Payments/E-auction bidding terms and conditions **(Annexure-VI)**
   (iv) Bidder would enter his Bid and click on "**Save**" Button to submit the Bid against the plot.
   (v) The Bidder would also view the Bid placed by himself/herself under "**My Action**" Tab and he/she would click on the rate under "**My Bid**".
   (vi) He/She would also view the Bidding Trend against the plot by clicking on the rate under "**Highest Bid**".
   (vii) In case, Bidder wants to again bid after viewing "**Highest Bid**", he/she would also bid the bid the against the plot and he would click on "**Action**" Button and select "**Bid Now".**
   (viii) A Bid page would open which shows the time left details for bidding.
   (ix) He/She would enter the new bid and click on "**Save**" Button to submit the bid against the plot.
   (x) Once the Bid Time is crossed, status of E-Auction will change to bid close and Bidder would not be able to submit the Bid.